

## **Additional information about the Contract Notice**

### **Procurement of a Programme Delivery Coordination Consultant for the DFCD Aya TA Facility.**

**Reference: DFCD-XX-1**

#### **1. Nature of contract**

Service Contract / Consultancy Agreement/ fee-based

#### **2. Programme title**

Dutch Fund for Climate and Development Aya Technical Assistance Facility (DFCD Aya TAF)

#### **3. Financing**

This action is financed under the European Fund for Sustainable Development Plus (EFSD+) under Regulation (EU) 2021/947 (NDICI – Global Europe)

#### **4. Legal basis and eligibility**

The legal basis of this procedure is Regulation (EU) N° 2021/947 establishing the Neighbourhood, Development and International Cooperation Instrument – Global Europe (NDICI).

As FMO has been pillar assessed by the European Commission, this tender procedure is conducted in accordance with FMO's procurement rules. These rules apply while ensuring full compliance with applicable European Union restrictive measures and the requirements of the EFSD+/NDICI framework.

Under FMO's procurement rules, participation in this tender is open to economic operators established in countries not subject to European Union restrictive measures or FMO-applicable restrictive measures, including FMO high-risk country restrictions.

Where a tender is submitted by a consortium, all consortium members must individually meet the eligibility requirements. Subcontractors proposed for key tasks must also comply with the applicable eligibility requirements.

#### **5. Candidature**

All eligible natural and legal persons (as per item 4 above) or groupings of such persons (consortia) may participate or tender.

A consortium may be a permanent, legally established grouping or a grouping which has been constituted informally for a specific procurement procedure. All partners of a consortium (i.e., the leader and all other partners) are jointly and severally liable to the contracting authority.

The participation or tender of an ineligible natural or legal person will result in the automatic exclusion of that person. In particular, if that ineligible person belongs to a consortium, the whole consortium will be excluded.

#### **6. Number of tenders**

No more than one tender can be submitted by a natural or legal person whatever the form of

participation (as an individual legal entity or as leader or partner of a consortium submitting a request to participate or tender). In the event that a natural or legal person submits more than one tender, all tenders in which that person has participated will be excluded.

## **7. Grounds for exclusion**

Candidates must submit a signed declaration confirming that they are not subject to any exclusion grounds applicable under FMO's procurement rules and the applicable European Union restrictive measures. Where a candidate intends to rely on capacity-providing entities or subcontractors for key tasks, the same declaration must be provided for those entities.

Candidates subject to European Union restrictive measures at the time of the award decision are not eligible to be awarded the contract

## **8. Sub-contracting**

Sub-contracting is allowed.

## **9. Provisional date of invitation to tender**

27/03/2026

## **10. Provisional commencement date of the contract**

01/08/2026

## **11. Period of implementation of tasks**

58 months (4 years and 10 months) from the date of signing the contract.

## **12. Language of the procedure**

All written communications for this tender procedure and contract must be in English.

## **13. Additional information**

Financial data to be provided by the candidate in the request to participate form or in the tender submission form must be expressed in EUR

## **14. Selection criteria**

The selection criteria are stated in Section 3.4 of the RFP.

## **15. Deadline for submission of tenders**

*Submission via e-mail:* The tender proposals must be submitted in English exclusively to FMO by e-mail at the following address: [impact.procurement@fmo.nl](mailto:impact.procurement@fmo.nl)

*Submission Deadline:* 17/05/2026 before 23:59 hours CEST.

The official date and time indicated on the e-mail submission of the tender proposal will serve as proof of compliance with the deadline for submitting tenders.

Candidates must ensure that their submitted tenders contain all the information and documents required by the FMO at the time of submission as set out in the procurement documents.

The deadline for submission of tenders can be found in the contract notice.

## **16. Clarifications on the contract notice**

Any request for clarifications must be made in accordance with the guidance provided in the RFP, Section 7.4: Clarification on the Tender Dossier. Clarifications will be published on the same media as the Tender Dossier was initially published, within the deadline mentioned in the time schedule. The website will be updated regularly, and it is the candidate's responsibility to check for updates and modifications during the submission period.

**17. Outcome of the evaluation**

All Tenderers will receive a message simultaneously that announces the award of the Contract and substantiates its decision.

The same e-mail address will be used by FMO for all other communications during the procedure.

It is the candidate's responsibility to provide a valid e-mail address and to check it regularly.

**18. Alteration or withdrawal of tenders**

Tenderers may amend or withdraw their tenders by written notification prior to the deadline for submitting tenders. Tenders may not be amended after this deadline.